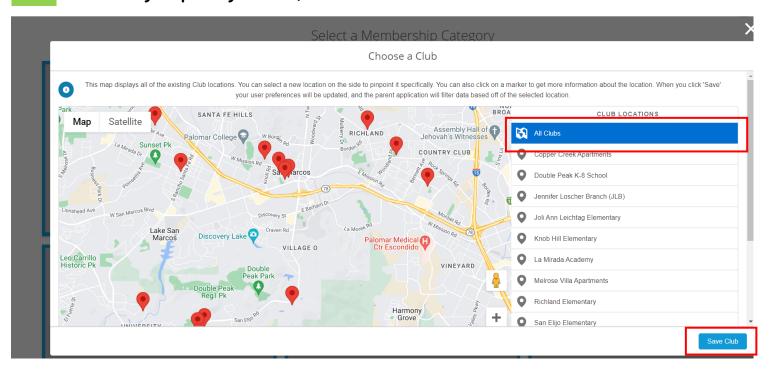
# BOYS & GIRLS CLUB OF SAN MARCOS STEP-BY-STEP SUMMER CAMP REGISTRATION GUIDE

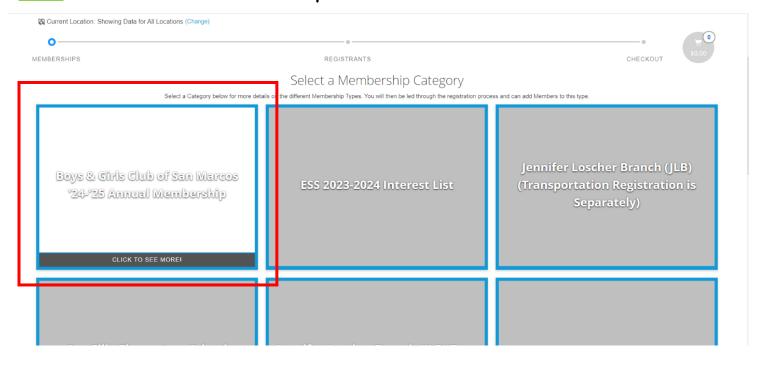
Step 1: To get your child(ren)'s registration started, you will first need to create a '24-'25 JLB Annual (Summer + School Year) Membership. For each individual, log into your Parent Portal, and select the "Get Started" option.



Step 2: To assure that the right membership appears, make sure that you select "All Clubs" for your primary location, then select "Save Club."



### Step 3: You will need to select the membership category "Boys & Girls Club of San Marcos '24-'25 Annual Membership."



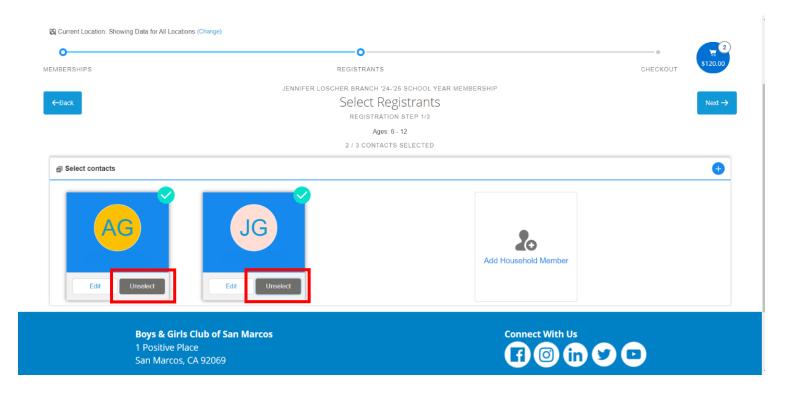
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Step 4: Select the membership that is for the Jennifer Loscher Branch.

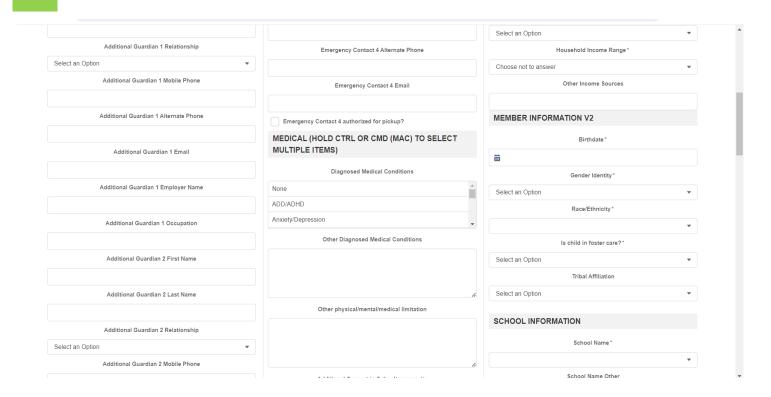


#### Step 5: Select the members for whom you will be creating a membership and click "next" You may select more than one member at a time.

Please note that an active membership will be required for any program registration.



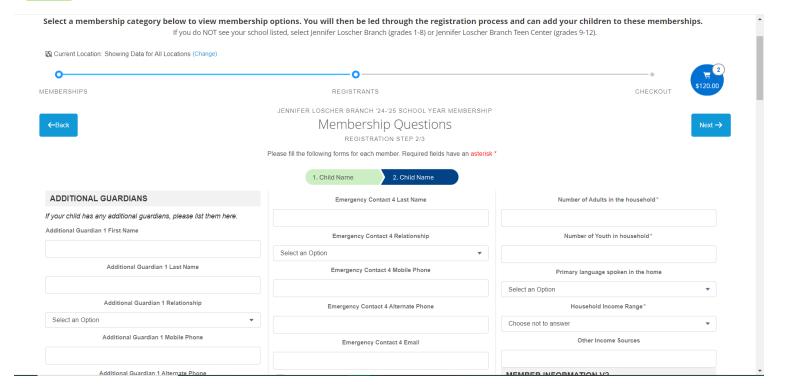
#### Step 6: Answer all the questions for each child.



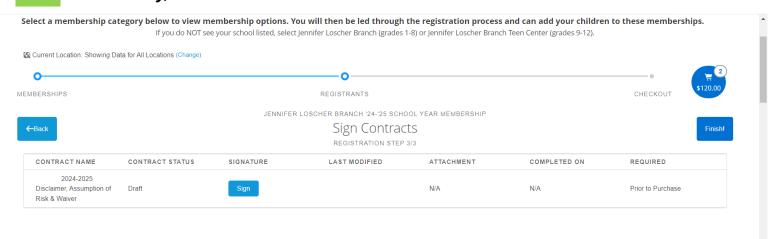
Step 7: If you are working on more than one child, at the top you can easily switch it to the other child and answer all the questions for that member.

MEMBERSHIPS	REGISTRANTS	CHECKOUT
	JENNIFER LOSCHER BRANCH '24-'25 SCHOOL YEAR MEMBERSHIP	
<b>←</b> Back	Membership Questions REGISTRATION STEP 2/3	Next →
	Please fill the following forms for each member. Required fields have an asterisk	*
	1. Child Name 2. Child Name	
ADDITIONAL GUARDIANS	Emergency Contact 4 Last Name	Number of Adults in the household*
If your child has any additional guardians, please list them here.		
Additional Guardian 1 First Name	Emergency Contact 4 Relationship	Number of Youth in household *
	Select an Option ▼	
Additional Guardian 1 Last Name	Emergency Contact 4 Mobile Phone	Primary language spoken in the home
		Select an Option ▼
Additional Guardian 1 Relationship	Emergency Contact 4 Alternate Phone	Household Income Range*
Select an Option   ▼		Choose not to answer ▼
Additional Guardian 1 Mobile Phone	Emergency Contact 4 Email	Other Income Sources
Additional Guardian 1 Alternate Phone	Emergency Contact 4 authorized for pickup?	MEMBER INFORMATION V2
	MEDICAL (HOLD CTRL OR CMD (MAC) TO SELECT	Birthdate *
Additional Guardian 1 Email	MULTIPLE ITEMS)	ä
	Diagnosed Medical Conditions	Gender Identity *

Step 8: To know if all required questions have been answered, then the name will turn green with a checkmark. Once you completed the membership, click "next."

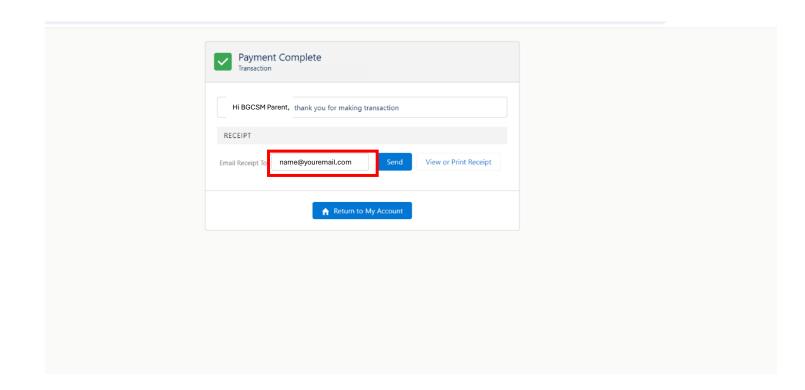


#### Step 9: You will need to digitally sign the required waivers. Please read thoroughly, sign electronically, and then click "finish."

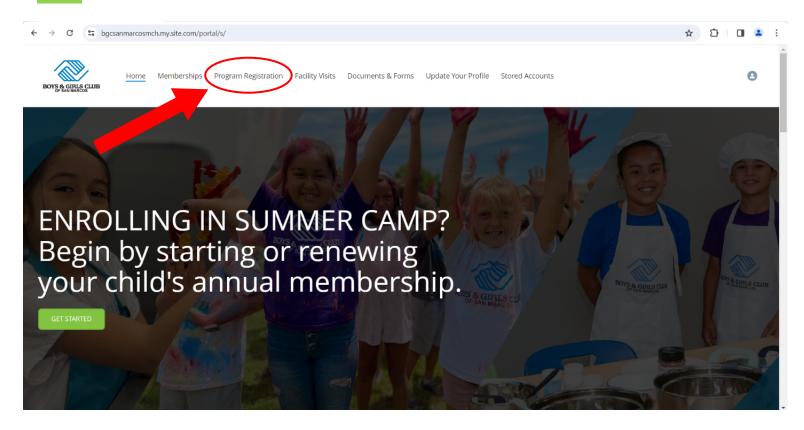


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Step 10: Once you have completed the membership, please make the payment and click next. You may now send yourself your receipt/ membership creation confirmation.

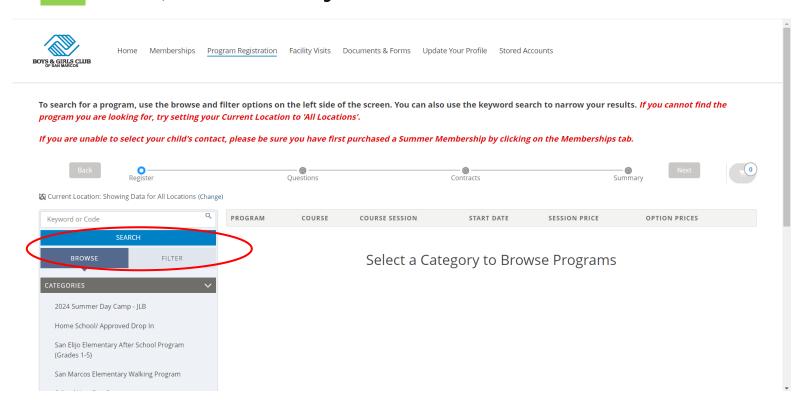


Step 11: Once you have created the memberships, go back to the home page, click "Program Registration."

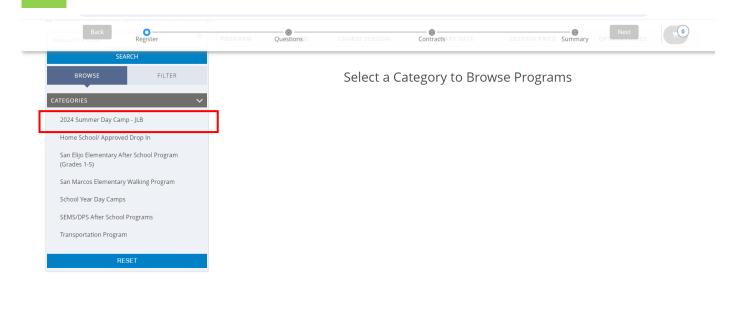


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Step 12: To see Summer Day Camp, make sure your current location is set to "All Locations," if not then click "change" and select "All Locations."



Step 13: On the left, there will be categories. Select "2024 Summer Day Camp – JLB."

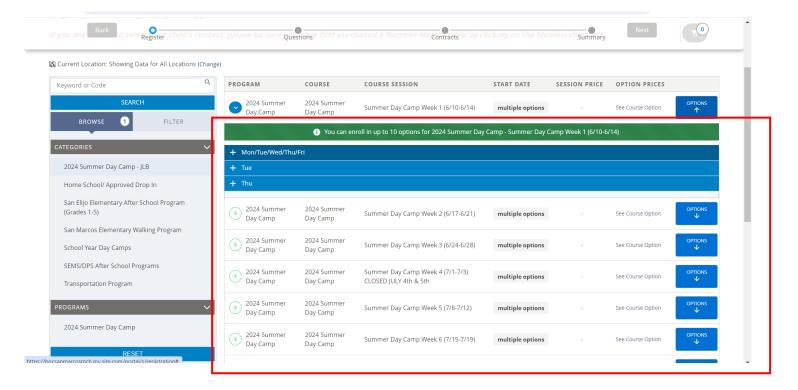


Step 14: Select the registration for each week that you would like to enroll your child(ren) in.

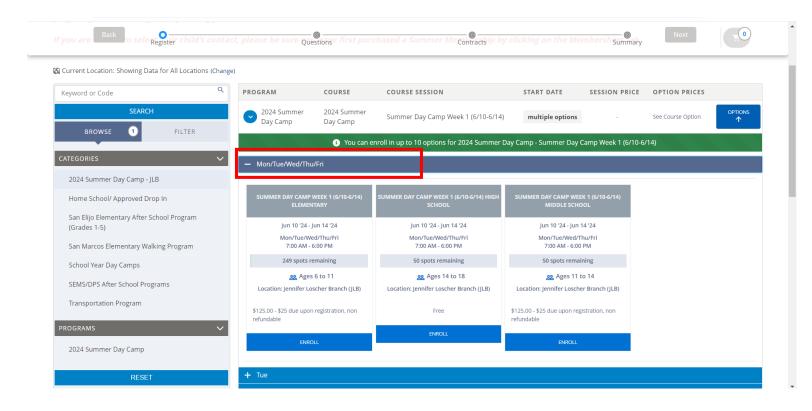
**Boys & Girls Club of San Marcos** 

\*Please note that +Mon/Tues/Wed/Thurs/Fri is the weekly registration for Day Camp. The +Tues and +Thurs options are add-on field trips available for an additional fee for our elementary-aged members.

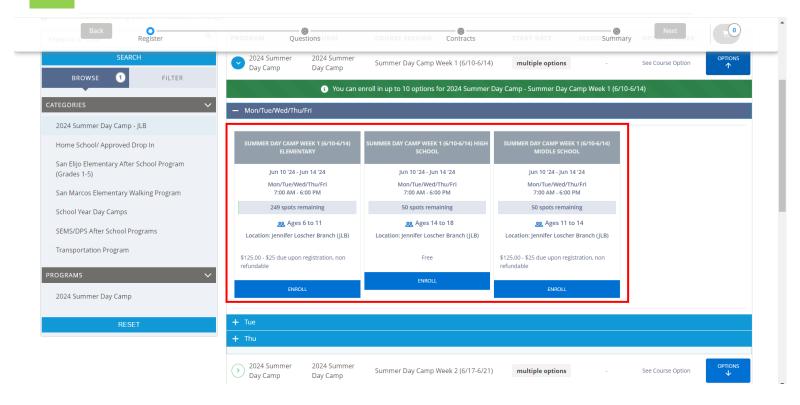
**Connect With Us** 



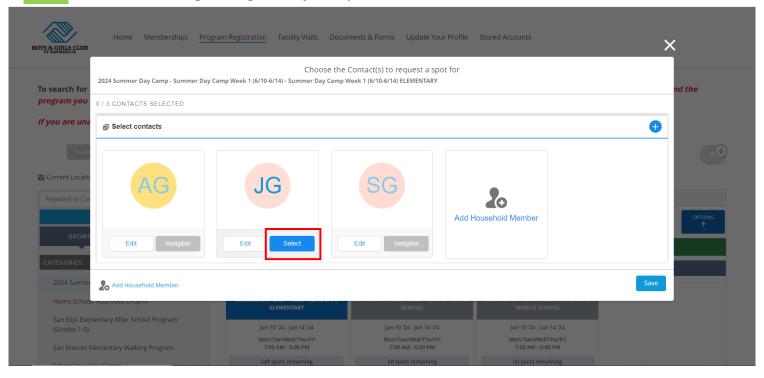
# Step 15: Select the +Mon/Tues/Wed/Thurs/Fri option for the weekly Camp Sessions you would like to register your child to attend.

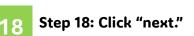


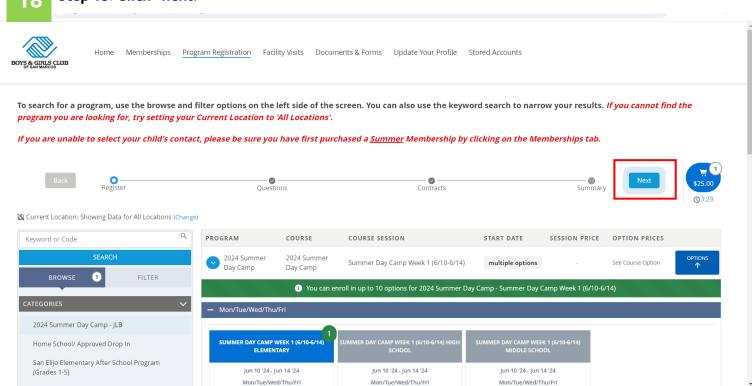
Step 16: Select either Elementary, Middle School, or High School option, then enroll.



# Step 17: Select the member(s), then click save. You are able to select more than one member when registering for Day Camp.







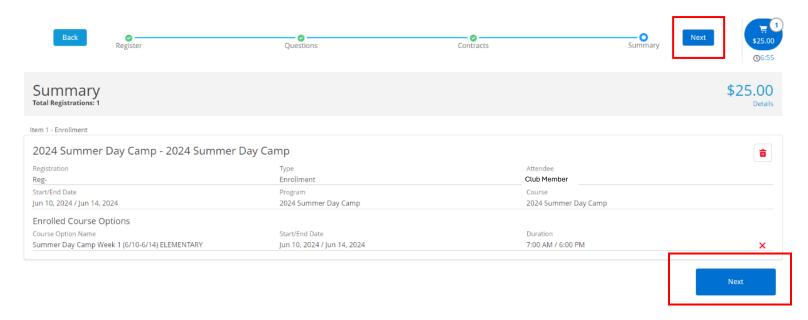


#### Step 19: A non-refundable \$25 deposit will be required for each weekly registration.

Note: the remaining balance of \$100 per youth camper will be charged one week prior to the first day of the camp session.

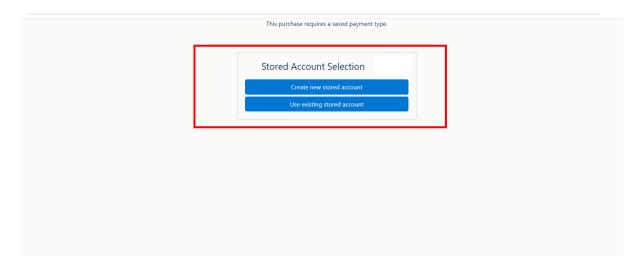
To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results. If you cannot find the program you are looking for, try setting your Current Location to 'All Locations'.

If you are unable to select your child's contact, please be sure you have first purchased a <u>Summer</u> Membership by clicking on the Memberships tab.



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#### Step 20: To make the \$25 payment, you will need to either select an existing stored account or create a new stored account.



# Step 21: Email yourself the confirmation email if you wish, if not then click "Return to My Account."

